

# Parish Liaison Meeting

**Date: Wednesday, 18th October, 2023**

**Time: 6.30 pm**

**Venue: Community Space, Keynsham - Market Walk,  
Keynsham**

The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

**Chair of the Meeting:** Councillor Sarah Moore

**Group Leaders**

**Cabinet Members**

**ALCA Representatives**

Chief Executive and other appropriate officers  
Press and Public



**Corrina Haskins**

**Democratic Services**

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394357

Web-site - <http://www.bathnes.gov.uk>

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

NOTES:

**1. Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the Guildhall - Bath

**2. Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

**3. Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast). The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

**4. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

**5. Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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**A G E N D A**

1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

Welcome and introduction from the Chair of the Council, Cllr Sarah Moore

2. UPDATES FROM THE COUNCIL

To include emergency planning event; parish information pack; West of England Combined Authority (WECA) engagement; upcoming budget engagement.

3. FIX MY STREET DEMONSTRATION

Overview of improvements to Fix My Street following feedback from Parishes.

Demonstration of Fix My Street including a question and answer session.

4. WORLD CAFÉ SESSION ON NATURE RECOVERY; CLIMATE EMERGENCY; TREES AND RELATED FUNDING

An opportunity for Parish and Town Council representatives to meet Council Officers and discuss queries or concerns.

5. CHAIR'S CLOSING REMARKS

6. DATE OF NEXT MEETING

Date of meeting in early 2024 to be confirmed.

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.

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